

MAYNE ISLAND IMPROVEMENT DISTRICT
MINUTES of the 50th ANNUAL GENERAL MEETING
Held on SATURDAY, APRIL 26th, 2014

The 50th Annual General Meeting of the Mayne Island Improvement District (MIID) was held at the Agricultural Hall, Mayne Island, on Saturday, April 26th, 2014 commencing at 1:00 PM. Trustee Bob McKinnon chaired the meeting.

Present:

Trustees: Bob McKinnon; Gary Akey, Sharon Hinton, Dean MacKay, Doug Walker,
Staff: Administrator: Gerrie Wise; Finance Officer: Katherine Somerville
Fire Chief Steve DeRousie
Returning Officer: Jon Hoff; Auditor: Terence M. Miller
Approx 175 Mayne Island property owners and/or residents

1) MEETING CALLED TO ORDER:

The meeting was called to order at 1:00PM and introductions of the Trustees, Fire Chief, Auditor, Returning Officer and Staff were made by the Chair, Bob McKinnon. The Chair also took the opportunity to thank Trustees MacKay and Akey who have finished their terms today. A round of applause followed.

2) ADDITIONS TO/APPROVAL OF THE AGENDA

MOTION: Moved by Millie Leathers and seconded by Bill Jamieson that the Agenda for the 50th (fiftieth) Annual General Meeting of Saturday, April 26th, 2014 be adopted.
Motion was carried unanimously by show of hands.

3) APPROVAL OF MINUTES OF PAST ANNUAL GENERAL MEETING HELD ON APRIL 20th, 2013:

MOTION: Moved by Ian Dow and seconded by Harry Lane that the Minutes of the 49th (forty-ninth) Annual General Meeting held on Saturday, April 20th, 2013 be adopted.
Motion was carried unanimously by show of hands.

4) ANNUAL REPORT OF THE BOARD OF TRUSTEES:

The Chair, Bob McKinnon presented the report¹, a copy of which is attached.

MOTION: Moved by Bill Jamieson and seconded Bill Warning by that the Annual Report of the Board of Trustees be accepted as circulated.
Motion was carried unanimously by show of hands.

5) ANNUAL REPORT OF THE FIRE CHIEF:

The Fire Chief's Report, a copy² of which is attached to these minutes, was reviewed.

MOTION: "Moved by Pat Seebach and seconded by Mary Cooper to accept the Fire Chief's Report."
Motion was carried unanimously by show of hands.

¹ Report from the Board of Trustees

² Fire Chief's Report for 2013

MAYNE ISLAND IMPROVEMENT DISTRICT
MINUTES of the 50th ANNUAL GENERAL MEETING
Held on SATURDAY, APRIL 26th, 2014

6) ANNUAL REPORT OF THE ADMINISTRATOR AND FINANCIAL OFFICER:

The Report³, a copy of which is attached to these minutes, was reviewed.

MOTION: “Moved by Ian Dow and seconded by Len Epp to accept the Administrator and Financial Officers’ Report”.

Motion carried unanimously by show of hands

7) MOTION TO APPROVE REMUNERATION FOR TRUSTEES

The Chair explained that the MIID Trustees do not receive remuneration; but serve as volunteers.

MOTION: Moved by Harry Lane and seconded by Deb Foote that Trustees receive no remuneration in 2014.

Motion was carried unanimously by show of hands.

8) PRESENTATION OF THE AUDITED FINANCIAL STATEMENTS:

The Financial Statements⁴, copy of which is attached to these minutes, were presented by Terry Miller, the Auditor for the Improvement District. The Auditor presented his “clean” Audit Report and an explanation of the Financial Statements including the Statement of Financial Position as stated for Government Accounting Standards. The Statements of Operations, Cash Flows, and the Notes were then briefly reviewed. The Revenues and Expenses for the Fire Protection Governance and Health Centre Operation were reviewed as well as the Statements of Reserves and Surpluses. The Auditor then asked for questions.

Q. Deborah Austin Please explain the difference in the Training Costs in the Fire Department budget.

A. The Auditor asked the Fire Chief to respond. The Fire Chief explained the difference in the figures was because a number of detailed accounts in 2012 were combined in 2013 to allow for more flexibility in training. Also, we took the opportunity to bring Training Officers to Mayne Island to bring our firefighters up to the Training level and Standards required. The line item expense was offset somewhat by savings in other line items in the Training budget.

No further questions were asked at this time. The Auditor asked that further questions be directed to him through the Financial Officer, Katherine Somerville.

The Chair thanked Terry Miller, the Auditor; for his work in completing the Financial Statements. The Board recognized that the value of the Training expenditure will be reflected in the coming years through the development of our firefighters.

9) MOTION TO APPROVE THE AUDITED FINANCIAL STATEMENTS.

MOTION: “Moved by Jon Hoff and seconded by River Judd that the Auditor’s Financial Report be adopted as presented”.

Motion was carried unanimously by show of hands.

³ Administrator & Finance Officers’ Report

⁴ Audited Financial Statements

MAYNE ISLAND IMPROVEMENT DISTRICT
MINUTES of the 50th ANNUAL GENERAL MEETING
Held on SATURDAY, APRIL 26th, 2014

The Chair added comments regarding the Board's recognition of the value of the Training despite the increased cost of Training to Firefighter level II. He also spoke about the number of firefighters required at a certain level of Training to achieve the fire insurance rating.

Q. Bill Jamieson: Stated he would like to add that the volunteers are not paid to take the Training, but speaking as a firefighter himself he found the Training to be very valuable and worthwhile to our community to have our firefighters trained.

Q. Tracey DeRousie asked what number of firefighters are required to be trained to the appropriate level

A. Chair The Chair answered that number is 15, with persons off the island frequently it is valuable to have several more than 15 trained..

Q. Dennis Watts What are the consequences of not having 15 appropriately Trained Firefighters.

A. Chair Replied it could mean that your Insurance rating may be at risk. Also, though the efficiency of the Fire Department could be at risk.

10) COMMITTEE REPORTS:

i. Fire Hall Committee A report was presented by Chair Bob McKinnon. He explained that the Referendum held last week resulted in a passing of the question to borrow \$2.4 million to build a new fire hall. We understand there are some persons who question the process and the result The final decision on this is always made by the Inspector of Municipalities. The Board is confident we have moved the process forward correctly. The documentation including the Returning Officer's proclamation has been forwarded to the Inspector. The Chair also expressed the Board's Confidence that this time next year; we will have a new Fire hall.

A round of applause followed.

MOTION: Moved by Jim Deverill and seconded by Brian Haller to accept the Committee's Report.

Motion was carried unanimously by show of hands.

11) REPORT FROM MAYNE ISLAND HEALTH CENTRE ASSOCIATION – Lindsay Allan, Chair

The MIHCA Chair spoke regarding MIHCA. She explained that 60 persons attended their AGM on the 23rd and elected a new Board of 7 persons. She then paid tribute to Dr. Cilla Brooke for her long service and contribution to the Health Centre. This year a great deal of time was spent updating their medical data system. She also thanked the Staff Dr. Losier, Leanne Rowand, and Mauri, Donna, and Sally . She explained a bit further about tele-medicine system to come. and asked for any comments or questions.

MOTION: Moved by Colleen Ming and seconded by Dennis Watts to accept the MIHCA Report.

Motion was carried unanimously by show of hands

12) OTHER BUSINESS: Questions and comments:

MAYNE ISLAND IMPROVEMENT DISTRICT
MINUTES of the 50th ANNUAL GENERAL MEETING
Held on SATURDAY, APRIL 26th, 2014

Q Bill Jamieson Stated he would like to take this opportunity to thank the Board for all the hard work done in the past year, and in particular, thank Fire Chief DeRousie for all his hard work.

A round of applause followed his comments.

Q. Pat Seebach thanked the Volunteer firefighters and 1st Responders. You are our lifeline, she said.

Another round of applause followed.

13) ELECTION OF TWO (2) TRUSTEES FOR A THREE (3) YEAR TERM:

Chair Bob McKinnon turned the meeting over to Jon Hoff, the Returning Officer, for the two positions of 3-year term of Trustee

Mr Hoff provided a summary of the election process and introduced a volunteer Ballot Counter and Scrutineer : Brian Haller:

Nominations were presented by the Chair of Nominations, Trustee Walker:

Dearden, Brian; Dow, Ian; Leathers, Millie; Maude, David; and Reith, Aaron

A call was made for nominations from the floor.

Brooke, Cilla was nominated by Pat Seebach and seconded by Tracey DeRousie

Cilla Brooke accepted the nomination.

A second call was made for further nominations from the floor.

A third call was made for further nominations from the floor.

There being none, nominations were closed and Trustee Walker asked each candidate to speak. Each candidate spoke for approximately 3 minutes.

Jon Hoff thanked all the candidates and asked if there were any questions regarding the voting procedure. He then indicated the ballot box. Voting commenced and ballots were collected and counted by Jon Hoff and Brian Haller

Results were announced by John Hoff that Brian Dearden & Cilla Brooke were elected to the position of Trustee and offered his congratulations. He then thanked all the Candidates who put their name forward. The Returning Officer then asked for a motion to destroy the ballots.

MOTION: Harry Lane moved and Dennis Watts seconded the motion to destroy the ballots. **The Motion was carried by a majority show of hands**

Chair McKinnon thanked everyone for attending the meeting today and asked for a motion to adjourn.

14)ADJOURNMENT:

MOTION: Carl Leathers moved to adjourn the meeting. **Carried.**

Meeting adjourned at 2:15PM

Bob McKinnon, Chair

Gerrie Wise, Administrator

cc: Ministry, Trustees, Staff, Website, Library, file