



Mayne Island Improvement District

62nd Annual General Meeting

Meeting Minutes

Date: Saturday, July 4, 2026 @ 10:00 am
Location: Meeting Room, Fire Hall, 520 Felix Jack Rd

Present: Trustees Doug Hill, Brian Dearden, Robin Cleator, Joey Hartman & Bob McKinnon
Katherine Somerville, Corporate Administrative Officer
Kyle Stobart, Fire Chief
Eric Walker, Deputy Fire Chief
Janelle Lawson, Administrative Assistant

Absent with Notice: Warren Bell, member of the public.

Guests: Charlie Rainsford & Sheila Dunnachie, members of the public.

1. CALL TO ORDER

The meeting was called to order at 10:06am by Chairperson, Doug Hill.
He acknowledged that the meeting was taking place on the traditional territories of the Coast Salish People.

2. REQUEST FOR ADDITIONS AND MOTION TO APPROVE AGENDA

MOTION: Trustee McKinnon moved and Trustee Dearden seconded the motion to approve the agenda as circulated.

CARRIED

3. APPROVAL OF MINUTES¹ OF PREVIOUS AGM

MOTION: Trustee McKinnon moved and Trustee Cleator seconded the motion to approve the minutes from the Annual General Meeting held on June 7th, 2025.

CARRIED

4. ANNUAL REPORT² FROM THE CORPORATE ADMINISTRATIVE OFFICER

CAO Somerville thanked Trustees McKinnon and Dearden for their hard work and volunteerism over the years. Chair Hill thanked the outgoing trustees as well for the many years they have put in on the Board.

MOTION: Trustee Dearden moved and Trustee McKinnon seconded the motion to accept the annual report from the Corporate Administrative Officer.

CARRIED

5. ANNUAL REPORT³ FROM THE FIRE CHIEF

Major projects in 2025 included the purchase of the new Engine 3 as well as planning for the new recruit class of 2026.

¹ AGM Meeting Minutes – June 6, 2025

² Corporate Administrative Officer's Annual Report 2025

³ Fire Chief's Annual Report 2025

MOTION: Trustee McKinnon moved and Trustee Dearden seconded the motion to accept the annual report from the Fire Chief.

CARRIED

6. ANNUAL REPORT FROM DEPUTY CHIEF

Deputy Chief updated the Board on the recent recruit class and timeline for their continuing training. All ten recruits have now completed their Exterior Firefighter (Level 1) training.

MOTION: Trustee McKinnon moved and Dearden seconded the motion to accept the Deputy Chief's report.

CARRIED

7. PRESENTATION OF 2025 FINANCIAL STATEMENTS

CAO Somerville presented the review engagement and 2025 Financial Statements on behalf of the auditor, Proulx Smart and Associates.

MOTION: Trustee Cleator moved and Hartman seconded the motion to accept the auditor's report and 2025 financial statements as submitted.

CARRIED

8. APPOINTMENT OF THE AUDITOR FOR 2026

CAO Somerville recommended that the District remain with Proulx Smart and Associates for the 2026 review engagement.

MOTION: Trustee Cleator moved and Trustee Hartman seconded the motion to appoint Proulx Smart and Associates to perform the 2026 review engagement .

CARRIED

9. OTHER BUSINESS / TOWN HALL

MOTION: Trustee Hartman moved and Trustee Cleator seconded the motion that the AGM and its participants formally thank outgoing Trustees McKinnon and Dearden for their many years of dedication to the Mayne Island Improvement District.

CARRIED

10. TRUSTEE ELECTIONS

Two nominations were received. They were for Charlie Rainsford and Warren Bell. Therefore, they were both elected as trustees for 3-year term by acclamation.

11. ADJOURNMENT

There being no further business, the Chair asked for a motion to adjourn. The Annual General Meeting was adjourned at 10:22am by motion made by Bob McKinnon.

Approved:

Doug Hill, Chair

Date:

Katherine Somerville, CAO

Date:

Recorded and Transcribed by J. Lawson