



Mayne Island Improvement District

Board of Trustees

Meeting Minutes

Date: Tuesday, August 17, 2021 @ 1:00 pm

Location: Meeting Room, Fire Hall, 520 Felix Jack Rd

Present: Trustees Brian Dearden, Doug Hill, Bob McKinnon, Deb Milne & Wayne Peace
Katherine Somerville, Corporate Administrative Officer
Kyle Stobart, Fire Chief
Eric Walker, Deputy Fire Chief
Hailey Flynn, Administrative Assistant

1. CALL TO ORDER

The meeting was called to order at 12:58 pm by Chairperson Doug Hill.

2. REQUEST FOR ADDITIONS AND MOTION TO APPROVE AGENDA

MOTION: Trustee Peace moved and Trustee Dearden seconded the motion to approve the agenda as circulated. CARRIED

3. APPROVAL OF MINUTES OF PREVIOUS BOARD MEETING

MOTION: Trustee McKinnon moved and Trustee Milne seconded the motion to approve the minutes from the Board Meeting of June 15, 2021. CARRIED

4. BUSINESS ARISING FROM PREVIOUS MEETINGS

None.

5. CORRESPONDENCE

i. Islands Trust – Referral of Policy Statement¹

A discussion was held regarding the Islands Trust request for comment from MIID on the Policy Statement. CAO Somerville stated that she did not identify anything in the policy specifically related to MIID operations. The trustees agreed and it was decided that because the Policy Statement does not directly impact services which MIID are mandated to provide, a reply of “no comment” will be made.

ii. Letter from Ministry re LGA Amendments²

CAO Somerville summarized the letter from the Ministry of Municipal Affairs highlighting the changes to the *Local Government Act* as a result of the COVID-19 pandemic.

¹ Email Correspondence – Islands Trust

² Email Correspondence – Ministry of Municipal Affairs

- iii. Letter re Parking Lot / Food Bank³
CAO Somerville and Chief Stobart summarized the recent interactions with the food bank and the safety issues associated with use of the back parking lot.
- iv. Letter from Ministry re Bylaw 209
To be discussed in camera.

6. REPORTS

6.1 Administrative & Finance Report⁴

CAO Somerville elaborated on her report. She stated that the Health Centre water system continues to malfunction despite significant efforts to identify and fix the problems. The plumbing contractor will be simplifying the water system next week. Additional filtration systems will be installed next year.

The fire hall sprinkler system has also been malfunctioning. A technician has made the necessary repairs but a long-term solution is necessary to protect the equipment. A plan is being developed to build a structure to protect the system from the elements.

The trustees approved publishing the AGM package on the website. It was determined that the AGM ad in the MayneLiner should be published again in the September edition.

An inquiry was made regarding the reimbursement rates for travel expenses and meal per diem related to Fire Department training events. CAO Somerville remarked on some of the neighbouring departments and organizations reimbursement rates which are in-line with MIID. The Board agreed to leave the rates unchanged.

CAO Somerville explained the requirement to transfer funds and asked for motions to that effect.

MOTION: Trustee McKinnon moved and Trustee Milne seconded the motion to transfer the 2020 Fire Department operating surplus of \$65,078.00 to the Fire Department Capital Reserve and transfer the 2020 Health Centre operating surplus of \$4,012.00 to the Health Centre Capital Reserve. CARRIED

MOTION: Trustee McKinnon moved and Trustee Peace seconded the motion to transfer the 2021 budgeted reserve allocations from the operating account; \$105,000 to the Fire Department Reserve and \$13,000 to the Health Centre Reserve. CARRIED

³ Email Correspondence – Food Bank

⁴ Administrative & Finance Report

MOTION: Trustee Dearden moved and Trustee Milne seconded the motion to approve the Administrative & Finance Report. CARRIED

6.2 Fire Department Report⁵

Fire Chief Stobart presented the Fire Department Report as submitted and asked for questions. Trustee Milne asked why 13 members responded to the alarm bells call. Chief Stobart stated that alarm bells could indicate presence of fire. She also asked about restricted equipment calls. Chief Stobart explained the provincial regulations surrounding restricted equipment and high-risk activities. Trustee Dearden asked for further clarification and stated that the rules and regulations are confusing to the general public. He asked whether there was an opportunity for the department to publish more clear and concise information. Chief Stobart explained that the Provincial regulations and restricted equipment information are on the MIFR website and welcomed specific inquiries at the office or by phone. Trustee McKinnon asked about the reported grass fire and brush fire calls. Chief Stobart reported that the grass fire was caused by combustible materials and DC Walker reported that the brush fire was caused by an unattended smoldering campfire that spread into the roots of a nearby tree.

MOTION: Trustee Milne moved and Trustee McKinnon seconded the motion to accept the Fire Department Report. CARRIED

6.3 Occupational Health and Safety Committee Report⁶

Chief Stobart presented the minutes from the meeting of June 2, 2021 OH&S as submitted.

MOTION: Trustee Peace moved and Trustee Dearden seconded the motion to accept the OH&S Report. CARRIED

7. TRUSTEE DELEGATE REPORTS

None.

8. NEW BUSINESS

None.

9. COMMUNICATIONS

CAO Somerville will submit another advertisement for the AGM for the September MayneLiner.

10. NEXT BOARD MEETING DATES

September 18, 2021 at 1:00 pm – AGM

October 6, 2021 at 10:00 am – Regular Board Meeting & Budget Meeting

⁵ Fire Department Report

⁶ OH&S Committee Meeting Minutes – June 2, 2021

11. IN CAMERA

MOTION: Trustee Milne moved and Trustee Peace seconded the motion to go into an in camera session at 1:35 pm. CARRIED

The regular board meeting reconvened at 2:05 pm.

12. OTHER BUSINESS

Following the adjournment of the in camera portion of the meeting, the regular board meeting was reconvened to lift motions from the in camera portion.

MOTION: Trustee Peace moved and Trustee Dearden seconded the motion to lift motions from the in camera board meeting to the board meeting of August 17, 2021. CARRIED

MOTION: Trustee Peace moved and Trustee Dearden seconded the motion to approve the Maintenance Manager contract as presented. CARRIED

MOTION: Trustee McKinnon moved and Trustee Peace seconded the motion to approve the Water Systems Operator contract as amended. CARRIED

13. ADJOURNMENT

There being no further business, Chairperson Hill asked for a motion to adjourn. The board meeting was adjourned at 2:05 pm by motion made by Trustee McKinnon.

Approved:


Doug Hill, Chair

OCT 6, 2021
Date:

Recorded and Transcribed by H. Flynn

Hailey Flynn

To: Katherine Somerville
Subject: RE: Referral of Islands Trust Policy Statement - Draft Bylaw No. 183

From: Daniela Murphy <dmurphy@islandstrust.bc.ca>

Sent: July 22, 2021 2:10 PM

To: gabfire@shaw.ca; info@glid.ca; kneufer@telus.net; galianoestates@gmail.com; Ottosc@telus.net; montagueid@gmail.com; cathberris@gmail.com; sarahgray@shaw.ca; bbwdmail@gmail.com; cbbid.adm@gmail.com; mkchubb1@shaw.ca; miid@shaw.ca; vpid@shaw.ca; ljbeaudet@shaw.ca; rp1992@hotmail.com; mmacd@shaw.ca; dagfalck@gmail.com; woodbozo@shaw.ca; mountbelcherid@gmail.com; info@nsswaterworks.ca; PIID@piersisland.ca; corpadmin@saltspringfire.com; trustee@scottpointwaterworks.com; jspaens@shaw.ca; SaturnaShoresImpDistrict@gmail.com; gotoannemarie@hotmail.com; administrator@vaucroftid.com

Subject: Referral of Islands Trust Policy Statement - Draft Bylaw No. 183

Dear Referral Coordinator,

Islands Trust is engaging with agencies and community groups for input concerning an update to the Islands Trust Policy Statement. As per Section 15 of the Islands Trust Act, the Policy Statement is a general statement of Islands Trust Council's policies to carry out its preserve and protect mandate. It guides the development of local official community plans and regulatory bylaws throughout the Islands Trust Area. The document has not been substantively updated in over 25 years. In the face of new environmental, social, and economic realities, Trust Council is now striving to update the document through the lenses of reconciliation, climate change and affordable housing.

There are many draft amendments to the Policy Statement in different locations throughout the document that may affect your agency. We would encourage you to review the [Project Overview Briefing](#) along with other resources available on the [Islands 2050 webpage](#). Your response is important to this process as it can help us prepare for the future and ensure that the Policy Statement furthers the Islands Trust mandate to preserve and protect.

Agencies Information Session Webinar

On **Wednesday, July 28, 2021 from 1:00 p.m. to 3:00 p.m.**, Islands Trust will be hosting a Zoom webinar for referral agencies to provide information on the draft Policy Statement Bylaw and an opportunity for questions and answers.

Please register in advance for this Zoom webinar:

https://islandstrust.zoom.us/webinar/register/WN_nyXptbv6RWugCwftiQyJmA

After registering, you will receive a confirmation email containing information about joining the webinar.

Your Response is Respectfully Requested:

Attached to this email is a bylaw referral package that includes our referral form and links to the draft bylaw. Project information can be found on our website here: <https://islandstrust.bc.ca/programs/islands-2050/>

We understand that there are numerous demands on your time, however, we genuinely welcome any comments you may have. Your referral response with regards to this draft bylaw is respectfully requested by **Tuesday, October 22, 2021**. If we do not receive a response from you within the time requested, we will proceed with the approval process.

Should you have any questions or require further information, please contact David Marlor, Director – Local Planning Services at islands2050@islandstrust.bc.ca or at 250-405-5151.

Please direct referral responses to islands2050@islandstrust.bc.ca

or by mail to:
Islands Trust - Islands 2050
200 – 1627 Fort Street
Victoria, BC
V8R 1H8

Thank you for your time and attention to this matter.
Respectfully,

Daniela Murphy

Daniela Murphy

Legislative Clerk/Deputy Secretary

Islands Trust

1-500 Lower Ganges Road | Salt Spring Island BC V8K 2N8

T 250-538-5606 | islandstrust.bc.ca

You can also reach us toll-free via Service BC 1-800-663-7867 | 604-660-2421

Preserving and protecting over 450 islands and surrounding waters in the Salish Sea

I am humbly thankful to live and work in the treaty lands and territories of the BOKÉĆEN, K'ómoks, Lək'wəḡən, Lyackson, MÁLEXET, Qualicum, Quw'utsun Tribes, scəwəḡən məsteyəxʷ, Scia'new, səlilwətaʔt, SEMYOME, shíshálh, Skwxwú7mesh, Snaw-naw-as, Snuneymuxw, Spune'luxutth, SÁÁUTW, Stz'uminus, ʔaʔəmen, toq qaymíxʷ, Ts'uubaa-asatx, Wei Wai Kum, We Wai Kai, WJOLELP, WSIKEM, Xeláltxw, Xwémalhkwi/ʔop qaymíxʷ, and xʷməḡkʷəy̓əm.



July 9, 2021

Ref: 267388

Improvement District Trustees and Administrators
of British Columbia

Dear Improvement District Trustees and Administrators:

The purpose of this email is to provide information to improvement districts on recent amendments to the *Local Government Act*, along with updates from [BC's Restart](#) and the Provincial Health Officer (PHO) [Gatherings and Events Order](#).

Amendments to the Local Government Act

On June 1, 2021, [Bill 10: Municipal Affairs Statutes Amendment Act, 2021](#) passed which included improvement district related amendments to the *Local Government Act* (LGA) that will come into force on July 11, 2021. Based on learnings and experiences from the pandemic, the amendments add new permanent changes to ensure that improvement districts have the flexibility they need to effectively govern their communities.

In particular, I wanted to bring to your attention the following amendments to Part 17 of the LGA that apply to all improvement districts:

Trustee Terms, Elections and Annual General Meetings (AGMs)

Two amendments provide flexibility for improvement district trustee terms, elections, and AGMs:

- *A trustee term ends on the date of the improvement district election held in the third calendar year after they were elected* (changed from “the term of office of a trustee is 3 years”) [LGA s. 683 (3)], and
- *AGMs to be held once per calendar year* (changed from “every 12 months”) [LGA s. 690(1)].

These amendments compliment last year's [Ministerial Order M336](#) that permanently amended the letters patent of improvement districts to allow elections and AGMs to be held separately, and to remove the timeframe in which AGMs must be held (typically January 1st to May 1st).

Improvement District Seal

The third amendment modernizes the improvement district bylaw process and allows more flexibility by *removing the requirement to impress bylaws with the seal of the improvement district* [LGA s. 699 (1)(a)].

As a result of this change, **after July 11, 2021**, improvement districts will no longer be required to mail multiple hardcopies copies of sealed bylaws to the Ministry of Municipal Affairs.

New Bylaw Submission Process (after July 11, 2021)

After July 11, 2021, we encourage improvement districts to submit *one electronic copy of a bylaw and supporting information by email to LGIF@gov.bc.ca* (preferably as separate .pdf files). Copies can also be sent by mail, where necessary. Bylaws must be signed by the corporate officer and the person presiding at the meeting at which the bylaw was passed [LGA s. 699]. Electronic signatures are valid under the [Electronic Transactions Act](#).

Annual reporting submissions may also be emailed to LGIF@gov.bc.ca (preferably as separate .pdf files). There is no longer any requirement to mail any hard copy documents to the Ministry.

For the most recent COVID-19 related information and guidance documents for improvement districts please see: <https://www2.gov.bc.ca/gov/content/governments/local-governments/governance-powers/covid-19#improvement-district>.

Provincial Health Orders

[B.C.'s four-step restart plan](#) to bring B.C. back together was announced on May 25, 2021. The plan is focused on protecting people and safely getting life back to normal. On July 1, B.C. moved into [Step 3](#) of the restart plan and the provincial State of Emergency (SOE) was lifted: <https://news.gov.bc.ca/releases/2021PREM0043-001268>.

As we enter Step 3, employers are no longer required to have a COVID-19 Safety Plan and will instead transition to communicable disease plans. I encourage you to review the plan to begin to consider the impact on your operations, including for trustee meetings and AGMs. Improvement districts can make efforts to transition to in-person public attendance at trustee meetings and AGMs that follow the improvement district's communicable disease plan and the PHO [Gatherings and Events Order](#). For the current Step 3 these include:

- Outdoor gatherings maximum number of 5,000 people or 50% capacity, whichever is greater;
- Indoor gatherings maximum number of 50 people or 50% capacity, whichever is greater;
- Develop and use a [communicable disease plan](#) (COVID-19 Safety Plans are no longer required);
- Physical distancing is no longer mandatory; and
- Mask wearing is recommended in indoor public spaces for all people 12 and older who are not yet fully vaccinated (proof of vaccination is not required). Improvement districts may ask the public, staff and trustees to wear a mask during this transition period (masks are no longer mandatory).

Improvement districts that wish to have the option to hold electronic meetings after the authority under Ministerial Order 192 and CRMA expire (**July 10, 2021**) must submit an amended meeting procedure bylaw authorizing electronic meetings to the Inspector for registration.

Updated guidance on conducting AGMs, elections and electronic meetings during the COVID-19 pandemic will be provided on our website in the coming weeks:
<https://www2.gov.bc.ca/gov/content/governments/local-governments/governance-powers/covid-19#improvement-district>

Contacts

Ministry staff continue to be available to answer your questions. For questions regarding governance, meetings and elections please contact lggovernance@gov.bc.ca. For questions regarding improvement district finance please contact your [Financial Officer](#) or LGIF@gov.bc.ca.

Sincerely,

A handwritten signature in black ink, appearing to read "T Faganello", with a stylized flourish at the end.

Tara Faganello
Assistant Deputy Minister

Hailey Flynn

To: Eric Walker
Subject: RE: Back Parking Area at the Firehall

-----Original Message-----

From: Mayne Island Food Bank <info@mayneislandfoodbank.com>

Sent: July 31, 2021 8:50 PM

To: Debbie Cassidy <debbiecassidy@hotmail.ca>; T.Wherley <T.Wherley@protonmail.ch>; Chelsea Crocker <djcrocker@hotmail.com>; Jan Maynard Nicol <jasmine.782@gmail.com>; sasha klein <sasha.klein@hotmail.com>; Jessica Wood | SCIC Executive Director <director@saskcic.org>; blair Haggart <blairthediver@gmail.com>; Jim Moore <moore.jamesr51@gmail.com>; Jeannine and Ed Merinuk <jedmerinuk@hotmail.com>; Jean-Daniel Cusin <jdcusin@gmail.com>; Brad Hanning <bradhanning.lionsclub@gmail.com>; Justine Apostolopoulos <justine.apostolopoulos@gmail.com>; Fransvaag / Dinelle <virgoduo@shaw.ca>; jaqkeaustdone@gmail.com; Saoirse Soley <saoirse.soleil@gmail.com>; Angie Carson <Angonmayne1@gmail.com>; Kathie Warning <kwarning@shaw.ca>; Jeannine and Ed Merinuk <jedmerinuk@hotmail.com>; Irene Barrett <barrett@shaw.ca>; MIVFFA <MIVFFA@shaw.ca>; agerbrandt01@hotmail.com; Eric Walker <ewalker@mayneid.ca>; Kyle Stobart <kstobart@mayneid.ca>
Subject: Back Parking Area at the Firehall

Hello Food Bank Volunteers,

I am writing to let everyone know that our use of the back parking lot at the Firehall has become a point of tension with our landlords, partners, and co-tenants the Firefighters Association, The Mayne Island Improvement District, and The Mayne Island Fire Department. More than that, our use has been deemed a safety concern for our firefighters - who volunteer to keep our community safe. I am asking all volunteers not use the back parking lot for any reason until our boards have had time to discuss this further. This includes, food deliveries, food load In, and recycling. If someone feels an exception needs to be made that person will have to talk to me so an appeal can be made the MIID prior to the event. I hope you all understand. Please send any questions or concerns directly to me and do not cc this whole email.

Best,

>

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Max Stockholder
Mayne Island Food Bank Coordinator
236-688-7464



Mayne Island Improvement District

ADMINISTRATIVE REPORT – AUGUST 17TH, 2021

In order to provide potable drinking water at the Health Centre we have installed filters at four taps within the building; the lab, reception, downstairs kitchen and the emergency treatment room. These filters will remove the lead found in the drinking water during some recent water testing. The Nurse Practitioner has requested one to be installed in her office as well however, due to the current cost overruns related to the water system the installation of any additional filters will be postponed until 2022.

The water system itself is still problematic, I have spent a considerable amount of time trying to resolve the issues without much success. I have therefore decided to make some changes to the system to prevent the constant water interruptions at the Health Centre. Part of these changes includes recommissioning of the chlorination system which was completed last weekend. The existing UV system will be replaced with a simpler system. This initial cost outlay will, in the long run, save money, stop water interruptions and provide consistent safe drinking water for the building.

Not unlike the health centre water system the fire hall sprinkler system is problematic. During the heat wave the system began alarming. After several attempts by staff and the electrician we were not able to resolve the problem and in the end we were forced to bring over a technician from Victoria. The system is functioning properly now but I think for the long run we will need to build a structure around the sprinkler tanks to protect the system from the weather and UV rays. We have developed a plan and a budget for this project that we will present to the Board at the next budget meeting.

The 2020 fire department budget ended with a surplus of \$65,078 and the health centre's ended with a surplus of \$4,012. I would like to formally request approval to transfer these surpluses from the operating account to their respective reserves. Surpluses that are transferred to reserve offset future capital expenditures thereby reducing taxation requirements. With approval from the Board the 2021 budgeted reserve allocations should also be transferred from the operating account; \$105,000 to the fire department reserve and \$13,000 to the health centre reserve.

I have included the AGM package for Board approval. A reminder the AGM will be held Saturday, September 18th at 1pm. I would like to suggest a budget meeting after the AGM, perhaps on the same day. The 2022 board approved budget must be sent to the Ministry by October 31.

I am happy to report all delinquent taxes were paid in July.

Sincerely,

Katherine Somerville
Corporate Administrative Officer

Attachments:

FD & HC Budget vs. Actual (Prd 7, 2021)
Balance Sheet (Prd 7, 2021)

Action Items:

Motion/Approval re contracts

Health Centre Tax Summary 2021

At August 11, 2021

	# of Properties	\$ Amount Outstanding
Current Year	344	13,780.09
Arrears	71	2,654.25
Delinquent	5	18.99
Credit Balances	40	(1,524.95)
Total Outstanding		<u>\$14,928.38</u>

Fire Department Report

To: **Board of Trustees**
CAO Sommerville
 From: **Fire Chief Kyle Stobart**



Date: MIID Board Meeting August 17th 2021
 Fire Department summary to date

Mayne Island Fire Rescue
 Serving Our Community with Pride

Alarms: 13				
There were 26 fire department responses in June and July. See breakdown below.				
Date	Time	Type	T.O.S.	Responders
Jun 1	10:02	Comm. alarm bells	:02	12
Jun 7	16:21	Grass fire	:13	9
Jun7	10:07	DO-open burn	:06	1
Jun 10	7:18	First Responder	:07	7
Jun13	8:16	Hydro lines down	:14	7
Jun 17	13:07	DO-open burn	:08	1
Jun18	11:33	DO open burn	:07	1
Jun 27	15:00	Tree on Hydro lines	:19	8
Jun 29	18:51	DO -restricted equipment	:09	1
July 3	22:21	Do-open burn	:09	1
July 3	23:19	Do-open burn	3:06	6
July 4	19:20	Public assist	:04	1
July 5	21:57	Do-open burn	:18	1
July 12	7:56	Brush fire	:09	11
July 14	10:18	DO-restricted equipment	:08	1
July 18	4:32	First Responder	:18	6
July 18	12:58	Rescue	:30	15
July 19	19:36	DO- smoke smell	:14	1
July 23	21:11	First Responder	:11	9
July 25	11:11	Residential alarm bells	:11	18
July 27	13:27	First Responder	:53	9
July 28	9:11	First Responder	:09	10
July 29	13:50	First Responder	:06	10
July 30	10:42	DO-tree on hydro lines	:13	1
July 30	17:04	Residential alarm bells	:16	13
July 31	21:01	Do-open burn	:09	1

Response
BCEHS, has reinstated our pre-pandemic response procedures, which will increase our volume for First Responder calls. We will still carry ample PPE if dispatch indicates possible Covid infection at our response location.

Attendance-June/July
<p>Pager Responses: 327 hrs. Fire Practice: 331 hrs. Special training/Community Events: 145 hrs.(Covid vaccination clinic traffic control).</p>

Practice and education
<p>June practice focused on a THARR scenario, Tender ops and hall duties. July practice focused on SCBA and equipment familiarization. First Responder practice focused on CPR. For the balance of the year most practice nights will involve scenario-based training incorporating fire fighter and first responder skills, ie: person injures themselves with fall from cliff, auto extrication with spinal stabilization etc.</p>

Active personnel	Firefighter 1 & 2 and Exterior	First Responder	FF in training
24	23	1	10
We will likely be recruiting for a class of new firefighters later this year.			

Equipment and Apparatus
<p>Continued issues with our overhead bay doors, have now been addressed. We are anticipating further door repair costs due to an incident on an early morning call (3:42am).</p>

News
<p>We are looking forward to more fire department community engagement as pandemic restrictions ease.</p> <p>Warmer weather has arrived and the senior officers will be monitoring the fire danger and updating signage and our website as conditions change.</p>

Fire Chief Kyle Stobart

Mayne Island Fire/Rescue
Occupational Health and Safety Committee Meeting



Wednesday June 2nd, 2021

Present:

Fire Chief K. Stobart, Deputy Chief E. Walker - Chair/Recording Secretary, CAO K. Somerville, Firefighter D. Beer

Absent:

Admin Assistant H. Flynn

Guests:

None

Meeting called to order at 10:00 hours, June 2nd, 2021

1. Agenda:

K. Somerville moved and K. Stobart seconded the motion to adopt the agenda as presented.

CARRIED UNANIMOUSLY

2. Previous Minutes of the OH&S Committee Meeting:

K. Stobart moved and K. Somerville seconded the motion to approve the minutes of the previous meeting, as distributed, held May 14th, 2021.

CARRIED UNANIMOUSLY

3. Business Arising from Previous Minutes:

a) **Danger Trees in Rear Parking Lot Area – K. Stobart**

K. Stobart reported that he is still waiting for the tree removal contractor to become available.

4. New Business:

a) **Re-painting of Danger / Parking Areas – K. Somerville**

K. Somerville reported that the *Grounds Usage Policy* has been delivered to all tenants of the Improvement District property. K. Somerville added that in an effort to improve the safety of the tenants and emergency responders, marking paint will be added around the heliport and other danger areas around the property.

b) **Increased Traffic in Rear Parking Area – K. Stobart**

K. Stobart reported that there has been an increase in vehicle and foot traffic from non-employees in the back parking lot. K. Stobart reported that the members of the food bank seem to be coming and going very frequently. K. Stobart stated that this increased traffic in the "Employees Only" section of the property poses a risk to responders in the event of an emergency response. **ACTION ITEM: K. Stobart to monitor the traffic volume in the "Employees Only" parking area over the next month and report findings at the next meeting.**

c) **Lead in Water at Heath Centre – K. Somerville**

Mayne Island Fire/Rescue
Occupational Health and Safety Committee Meeting



K. Somerville reported that Island Health tested the water at the Health Centre as the allowable maximum concentration of lead has recently changed. The results of the test indicated lead concentrations over the allowable limit for safe drinking water. Island Health indicated that they would participate in a mitigation plan.

Adjournment: The meeting was adjourned at 10:13 hours, June 2nd, 2021.

5. Agenda for Next Meeting TBA.

Please submit any items to include on next month's agenda to: ewalker@mayneid.ca or telephone 250 539 5156; or drop-off at the fire hall.

Next OHS Meeting will be Tuesday July 6th at 10:00 hrs.

E. Walker, Chair

Recorded by E. Walker, Recording Secretary