



Mayne Island Improvement District

Board of Trustees

Organizational Meeting

Meeting Minutes

Date: Tuesday, July 14th, 2026 @ 10:00 am
Location: Meeting Room, Fire Hall, 520 Felix Jack Rd
Present: Trustees Doug Hill, Joey Hartman, Charlie Rainsford, Warren Bell & Robin Cleator
Katherine Somerville, Corporate Administrative Officer
Janelle Lawson, Administrative Assistant

1. CALL TO ORDER

The meeting was called to order at 10:03 am by Katherine Somerville, Corporate Administrative Officer.

2. ELECTION OF CHAIR & DEPUTY CHAIR

The election was chaired by CAO Somerville. Nominations for Chairperson were requested.

Trustee Hartman nominated Trustee Hill.

Trustee Cleator seconded the nomination.

Trustee Hill was elected as Chair by acclamation.

Trustee Hill accepted the nomination.

Nominations for Deputy Chairperson were requested.

Trustee Cleator nominated Trustee Hartman.

Trustee Hill seconded the nomination.

Trustee Hartman was elected as Deputy Chair by acclamation.

Trustee Hartman accepted the nomination.

3. REQUEST FOR ADDITIONS AND MOTION TO APPROVE AGENDA

MOTION: Trustee Bell moved and Trustee Cleator seconded the motion to approve the agenda as presented.

CARRIED

4. APPROVAL OF MINUTES

Trustee Cleator moved and Trustee Hartman seconded the motion to approve the minutes of June 3rd, 2026, as presented.

CARRIED

5. BUSINESS ARISING FROM MINUTES

None

6. BOARD REORGANIZATION

I. Confidentiality Agreement

CAO reminded the Board about the confidentiality agreements and Trustee Rainsford and Bell signed as new trustees.

II. Trustee Handbook

Updates to contact information provided. A brief discussion of the information provided within.

III. Banking Resolution & Signing Authorities

Trustees McKinnon and Dearden need to be removed as a banking authority, and Trustees Rainsford and Bell need to be added. CAO Somerville also requested a banking fob/token for Trustees Rainsford and Bell.

MOTION: Trustee Cleator moved and Trustee Hartman seconded the motion to remove Trustees McKinnon and Dearden from signing authority and add Trustees Rainsford and Bell to signing authority as outlined in the letter of direction to the bank.

CARRIED

NEXT BOARD MEETING DATES

The next MIID Board Meetings will be September 8th, October 14th, and November 17th, 2026 at 10am.

7. APPOINTMENT OF TRUSTEE DELEGATES

Trustees discussed responsibilities of delegated positions.

The following Trustee appointments were made:

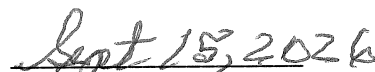
- Finance Delegate -Trustee Hill.
- Firehall Operations Delegate -Trustee Cleator.
- Health Centre Delegate -Trustee Bell.
- Human Resources Delegate - Trustee Hartman and Trustee Cleator.
- Garbage Committee – Trustee Rainsford.
- Policy Committee – Trustee Hartman and Trustee Bell.

8. ADJOURNMENT

There being no further business, the Chair asked for a motion to adjourn. The board meeting was adjourned at 10:46am by motion made by Trustee Cleator.

Approved


Doug Hill, Chair


Date:

Recorded and Transcribed by J. Lawson